

# FACT SHEET 2024/25 for exchange students



# CONTACT INFORMATION

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MONTANUNIVERSITÄT LEOBEN  
MIRO-INTERNATIONAL RELATIONS OFFICE  
PETER-TUNNER-STRASSE 15/3  
8700 LEOBEN, AUSTRIA



[international.unileoben.ac.at](https://international.unileoben.ac.at)

## Incoming Coordinator

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# IMPORTANT DEADLINES

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## Nomination Deadline

winter semester/academic year: May 1  
summer semester: Oct 1

## Application Deadline

### Third-country nationals

winter semester/academic year: May 15  
summer semester: Oct 15

### EU/EEA nationals:

winter semester/academic year: May 31  
summer semester: Oct 31

# ACADEMIC CALENDAR

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## Winter semester (Term 1)

Classes start: Oct 1, 2024  
Classes end: Jan 31, 2025

## Summer semester (Term 2)

Classes start: **March** 1, 2025  
Classes end: June 28, 2025



# APPLICATION PROCESS

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## 1. Nomination through partner university

Send an email to [incoming@unileoben.ac.at](mailto:incoming@unileoben.ac.at) with the following information of the nominated student:

- Last name
- First name
- Date of birth
- Level of studies (Bachelor, Master, PhD)
- Field of study
- Email address

\*Please note, that this nomination does not guarantee a fixed spot at Montanuniversität Leoben since we need to verify the prerequisites at first before we can officially accept you.

## 2. Application through Mobility-Online

Students will receive an email with a link for the online application.

Documents to be uploaded in Mobility-Online by students:

- MIRO application form
- Learning Agreement
- Proof of language qualification (B2/TOEFL 78/IELTS 6.0)
- Curriculum Vitae
- Transcript of Records in English or German
- High-School leaving certificate
- Copy of passport/ID card
- For MSc or PhD students: BSc or MSc certificate

*For applicants from outside EU/EEA:*

Proof of financial capacity

Confirmation of health insurance (travel, health, accident, liability)

*For applicants whose stay is focused on research/writing an academic paper:*

Supervisor request form (template available in Mobility-Online)

### 3. Montanuniversität Leoben proofs your application

Once the student has been accepted by the university an email will be sent out. The Letter of Invitation can then be downloaded from Mobility-Online. If an official Letter of Invitation is required please contact [international@unileoben.ac.at](mailto:international@unileoben.ac.at).

## PROOF OF LANGUAGE SKILLS

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For being accepted as an exchange student at Montanuniversität Leoben you have to proof an English Level of at least Level B2 according to CEFR.

ACCEPTED PROOFS: TOEFL (78 points), IELTS (6.0), Cambridge Certificates or Certificates that have been issued by a language center or language institute of your home university.

IMPORTANT: Certificate has to test all four skills (listening, reading, writing/grammar, speaking)

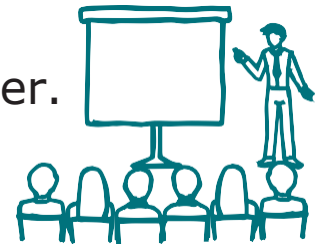
Not older than 2 years

# COURSES

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After the final registration at the university students are able to register for courses online. Most of the Bachelor's courses are taught in German. Many of the Master's courses are taught in English. Incoming Bachelor's students are allowed to take Master's classes if they have already completed min. 90 ECTS in their Bachelor's studies.

We recommend to take at least **16 ECTS**/semester.



# WELCOME ORIENTATION SESSION

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**All new incoming students have to attend the compulsory Welcome Orientation Session.**

**Intensive English Course for incoming students:**

Winter Semester: September 16 - September 27, 2024

Summer Semester: February 17 - February 28, 2025

Montanuniversität Leoben covers the costs for the course and students will receive 3 ECTS.

## ENTRY & RESIDENCE

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Students with EU/EEA citizenship can enter Austria without a visa.

Students from non EU/EEA countries need to apply for a VISA D when staying for 180 days and for a residence permit - student when staying for more than 180 days in Austria.

Students, who are allowed to enter Austria visa free may submit their application at the municipal residence authority in Leoben.

Information on entry & residence:



<https://oead.at/en/to-austria/entry-and-residence>

## HEALTH INSURANCE

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EU/EEA citizens who have a national health insurance in their home country can use this insurance also in Austria.

Non EU/EEA citizens need to proof a health insurance covering all risks when applying for a visa/residence permit.

If you need help in obtaining a health insurance for Austria please contact [incoming@unileoben.ac.at](mailto:incoming@unileoben.ac.at).

\*Please note, that the university does not cover any damages connected to a missing health insurance of the student.

# ACCOMMODATION

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Most of our international students live in one of Leoben's student dormitories. The OeAD housing office is Austria's main provider of accommodation for international students from around the world.



© OeAD

Online Registration: <https://housing.oead.at/en/application>

Rental costs: variable, depending on the individual room and residence, starting around 420 euros per month (bed in a double room with shared bathroom/kitchenette)

Registration deadlines for student residences are published on the relevant website for each one. Please note that all student residences in Leoben accommodate both male and female students.



# ARE YOU READY FOR THE MOST EXCITING TIME OF YOUR LIFE?



Spend your exchange semester/year at Montanuniversität Leoben and you will embark on an exciting adventure that will enrich your future life!

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