

This guide should help you to find courses for your semester/study year at MUL on the university's platform MUOnline.

Please be aware of the following:

- A list with courses open to exchange students is available on our homepage. Please use the course list of the last year in case there is no up-to-date list available yet.
- Please note that some courses have **prerequisites**.
- Courses are subject to change (time, location) and might be cancelled.
- Incoming short-term BSc level students are allowed to take MSc level classes, if they have completed min **90 ECTS** in their BSc studies.
- Courses that are part of an **'Universitätslehrgang'** (ULG= 'University Training Course') **are NOT open to exchange students!**
- **While searching courses make sure to avoid overlapping of classes – as an exchange student you can choose from different departments, which can make overlapping more likely.**

- 1) You can log in to MUOnline via the MUL homepage: <https://www.unileoben.ac.at/> and enter MUOnline with a click on the icon in the upper right corner



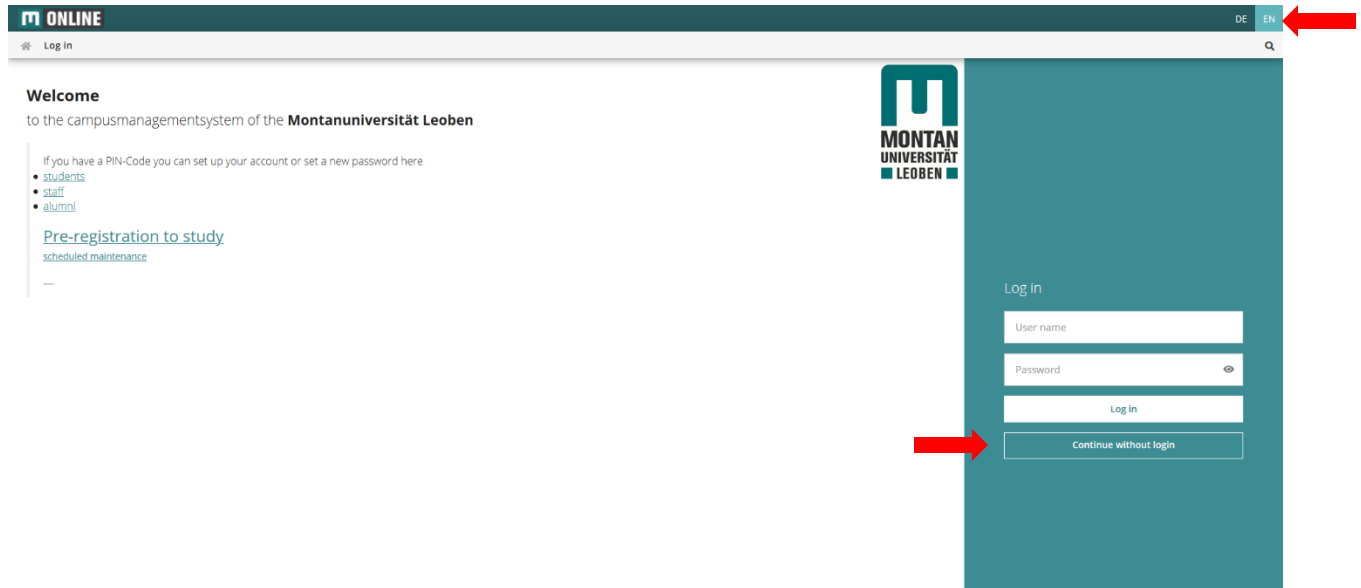
The screenshot shows the homepage of Montan Universität Leoben. At the top left is the university logo. In the center, there is a banner for "COVID-19 - INFO". On the right, there is a navigation bar with icons for "M P U E" and "M ONLINE", with a red circle and arrow pointing to the "M ONLINE" icon. Below the navigation bar is a search bar with the text "Suche" and a magnifying glass icon. The main content area features a large image of a building facade with the text "LEOBENER STUDENTENTEAM NIMMT AN NASA-CHALLENGE TEIL". Below this are four smaller images: "UNIVERSITÄT" (a building entrance), "STUDIUM" (students in a classroom), "FORSCHUNG" (a student using a microscope), and "NEUIGKEITEN" (students in a meeting). At the bottom, there is a footer with a navigation menu: "STUDIENDE", "STUDIENINTERESSIERTE", "INTERNATIONALES", "WEITERBILDUNG", "WISSENSCHAFT", "UNTERNEHMEN", "MITARBEITER", "ALUMNI". On the left side of the footer, there is a list of services: "VORANMELDUNG ZUM STUDIUM", "DELTA AKADEMIE", "BIBLIOTHEK", "INSTITUTE", "STUDIENRICHTUNGEN", "STUDIENBEITRAG". In the center, there is a list of departments: "AUSSENINSTITUT", "INTERNATIONALE STUDIERENDE", "SPRACHEN, BILDUNG & KULTUR", "USI", "OH". On the right side, there is a date: "DONNERSTAG, 7. MAI 2020, 15.8°C" and the logo for "TU AUSTRIA" (Austrian Universities of Technology) with the text "OMV Excellence Master Scholarship: Petroleum Engineering Master Study" and a "get it now!" button.

–MONTANUNIVERSITÄT LEOBEN

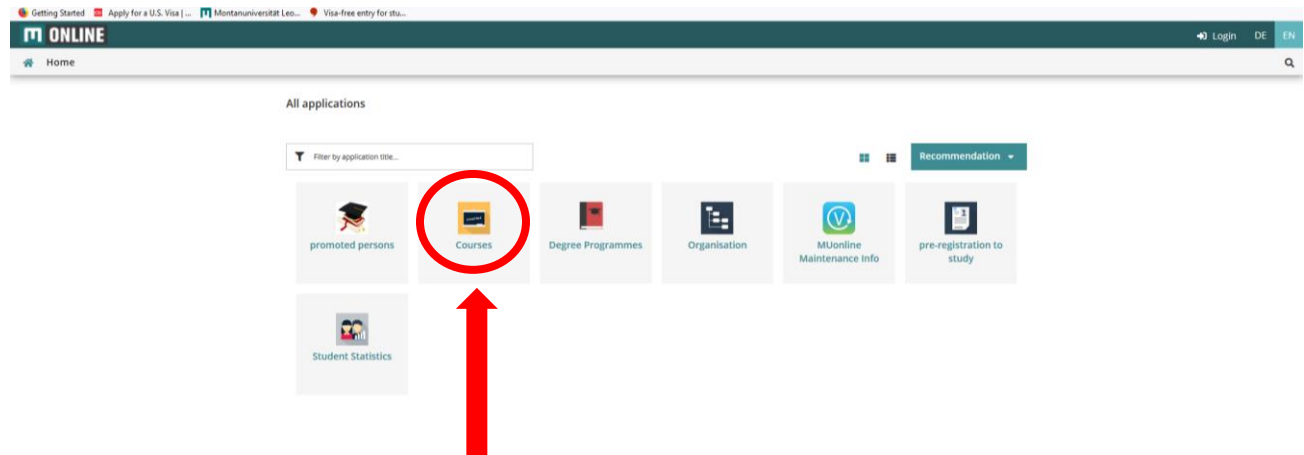
How to search for courses in **M ONLINE**



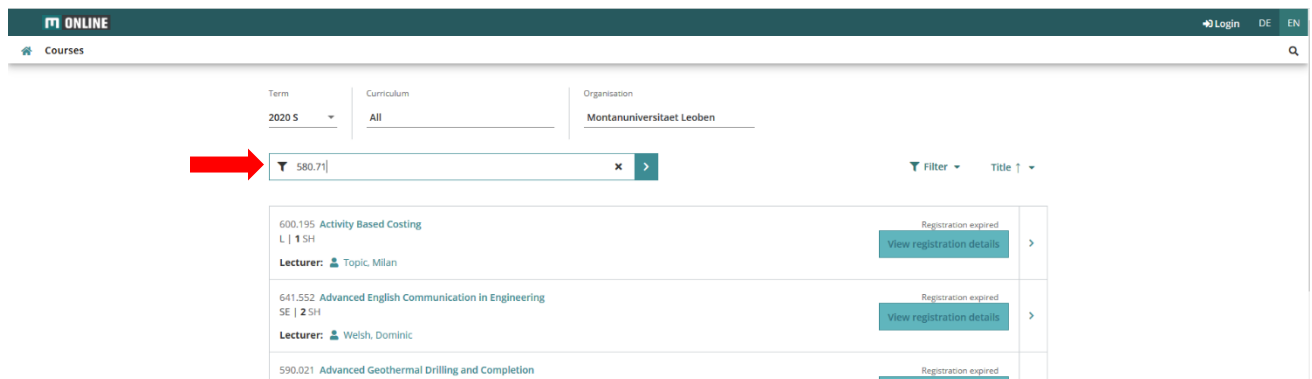
2) Change to **English (EN)** in the upper right corner and **continue without login**



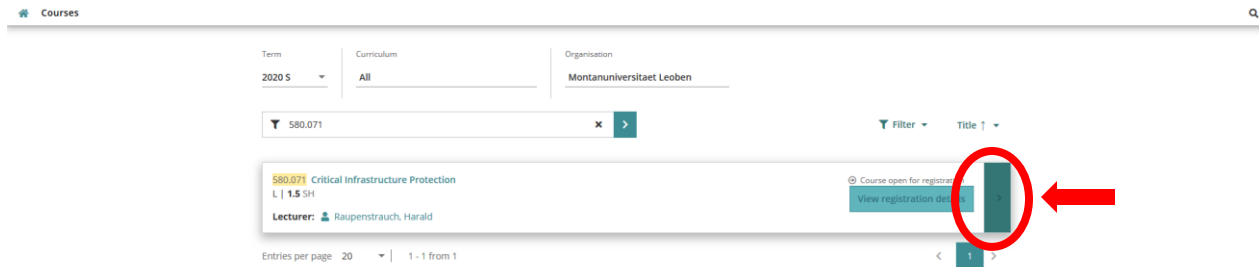
3) Select the button “**courses**”



4) Write the course’s code or name (information found on the course list) into the search field. **Don’t forget to choose the correct semester** (if the next winter semester is not yet available choose the previous one)

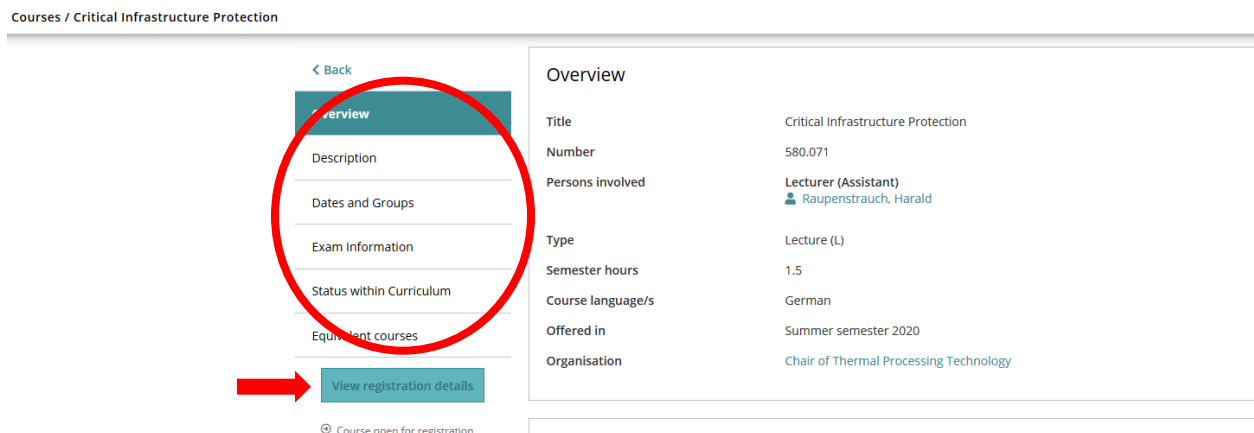


5) To see the description of the course click on the “>” on the right side (view more information)






6) In **OVERVIEW**, you will find the information about the course language, type of course etc.
In **DESCRIPTION**, you will find information about the courses content
In **DATES AND GROUPS**, you can see the different dates and number of groups of the course
...

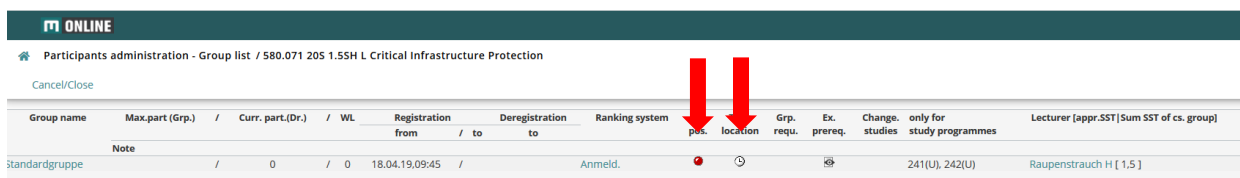
7) If the course is suitable for you, click on **VIEW REGISTRATION DETAILS**





SIGNING UP FOR COURSES IS ONLY POSSIBLE IF YOU HAVE A STUDENT ID NUMBER (WHICH YOU WILL RECEIVE AFTER YOUR REGISTRATION IS COMPLETE)

8) **SIGNING UP FOR COURSES:** If the button (No.pos.) is **green**  , the registration for this course is still open; if it is **red**  the registration period is over.

If you click on the **watch** button  (Time location) you can see a complete list of the course dates/time/location for each group (if there are more groups) for the whole semester



Group name	Max.part (Grp.)	/	Curr. part.(Dr.)	/	WL	Registration from	/	to	Deregistration to	Ranking system	pos.	location	Grp. requ.	Ex. prereq.	Change. studies	only for study programmes	Lecturer [appr.SST]	Sum SST of cs. group
Note																		
Standardgruppe	/		0	/	0	18.04.19.09:45	/			Anmeld.						241(U), 242(U)	Raupenstrauch H [1,5]	

If you have any difficulties or questions, please do not hesitate to contact your incoming coordinator at MIRO