

Marshall Plan Foundation provides scholarships for MUL students, who plan a study abroad stay at a U.S. –American university (outgoing MPS student). The purpose of the study stay should be research or the composition of an academic paper (e.g. (part of) a BSc / MSc / PhD thesis, or seminar paper).

Prerequisite is the confirmation of supervision of a professor at the HOME and HOST university. Students from a U.S.-American university can apply for an MPS scholarship at MUL under the same conditions (incoming MPS student).

General information:

- 4 MPS scholarship spots per academic year (in- and outgoing to MUL)
- Min. duration of stay 3 full months; max. duration of stay 12 months
- Financial support: € 4 000,- - € 10 000,- (depending on the academic level and scope of effort of research and/or paper)
- Research/ papers that are part of the graduation phase are preferred (Bachelor/ Master Thesis or Dissertation)

Scholarship process:

1. Make sure you have a supervisor at your home and host university (your home supervisor or department may help you with contacts to academic Austria/ the U.S. >MIRO does *not* provide supervisor contacts)
2. Get in touch with Christina Cresnik at MIRO and let her know about your plans. If you are in Leoben, a personal appointment before the application is *obligatory!*
3. Collect application materials and fill out application form COMPLETELY! Send everything before the given MIRO deadline via email to christina.cresnik@unileoben.ac.at. The application form, information sheets and an application guideline can be found on the 'download portal' at our MIRO website <http://international.unileoben.ac.at/en/3552/>
→ **Important note: Take your time to write a good research proposal and use the requested subheading** >see document '01_Application Guideline & Checklist' on our download portal.
4. MIRO uploads your application onto the MPS online application platform and gives its evaluation/ recommendation
5. MPS committee evaluates all applications and allocates scholarships
6. Nominated applicants receive a 'Study Contract' ('Studienvertrag')
7. After handing in a copy of the visa and insurance to MIRO, 80% of the total scholarship sum is transferred to the student's bank account (shortly before the start of his/her study stay abroad)
8. At least 85 days after the end date of the stay abroad a research report and a field report have to be handed in at MIRO (Christina Cresnik)
9. If these documents have been submitted in time, MIRO confirms that the last 20% of the scholarship rate should be transferred

Application deadlines at MIRO: **20th of October** earliest start 30th of January
 14th of April earliest start 19th of July

Application documents

Please hand in as separate PDF –files per email to MIRO by the given deadlines!

Incomplete or late applications won't be processed!

1. 00_Application Guideline & Checklist (on our website 'Download portal')
2. 01_Marshall Plan application form of MUL (on our website 'Download portal') *fill in with computer and sign!*
3. Letter of motivation
4. Research proposal (=project description): min. 1500 words, max. 2500 words, in required structure→ see below!
5. CV (in tabular form)
6. Original authorized 'Transcript of Records' in English
7. Letter of recommendation by a faculty member (professor) of HOME university
8. Proof of acceptance at HOSTuniversity including dates of research period
9. Copy of passport
10. List of publications (optional)
11. List of speeches/lectures (optional)

To be submitted **BEFORE** the start of the MPS study stay abroad (or the first installment cannot be transferred)

12. Copy of insurance
13. Copy of US visa

Hand in max. 85 days after the end date of the study stay abroad at MIRO

1.) Confirmation of stay with exact start and end date, signed by host supervisor

2) Final report (=research paper)

- 7 500 words minimum (excluding title page, table of contents & references)
- in English ; PDF

3) Field report (experience report)

- Max. 2 pages ; PDF
- General impression of your research stay abroad
- Quality of the host institution
- Contacts within the host institution, inclusion in the organization
- Recommendations for future Marshall Plan students and fellows
- Contact E-mail after completion of research stay

*Marshall Plan coordinator at MIRO: Christina Cresnik
MIRO is looking forward to receiving your application!*